



Application for Volunteer Groups

Please return completed form to Melissa Ellis, Volunteer Coordinator at
mellis@shsm.org

I. Group Information

Name of Group _____
Dates Requested _____
Group Leader _____
Address _____
City, State, Zip _____
Office Phone _____
Cell Phone _____
Alternate Phone _____
E-mail _____
Fax _____

Approximate Total # in Group: _____

Total Number of Girls _____
Total Number of Boys _____
Total Number of Female Adult Chaperones _____
Total Number of Male Adult Chaperones _____

Is this the first time you have worked with Sacred Heart Southern Missions?
Please Circle One: **YES** or **NO**

*You will be working anywhere in the five (5) northwest counties of Mississippi that
Sacred Heart Southern Missions serves.*

If a priest will be with your group give the information needed below:

Name _____
Parish _____
Address _____
City, State, Zip _____
Office Phone _____ Cell Phone _____
E-mail _____ Fax _____

Please Note the Following:

1. There is a background-check clearance required from the diocese. Please contact
Vicar General Rev. Lincoln Dall, Lincoln.dall@jacksondiocese.org; 601-960-

8476 or the administrative assistant, Cindy Wood, (cindy.wood@jacksondiocese.org) from the Diocese of Jackson in Jackson, MS for this clearance. This needs to be completed for every priest traveling with the group.

2. Please note that all groups are responsible for their own insurance needs. In the event of an emergency during your stay with us, it is the group leader's responsibility to have all necessary papers and permissions for all volunteers in their group.

II. Travel Plans

The Group will travel by:

Van: Date of Arrival _____ Approximate time of Arrival _____
Date of Departure _____ Time of Departure _____

Plane: Airline _____ Fight Number _____
Date of Arrival _____ Time of Arrival _____
Date of Departure _____ Time of Departure _____

We can provide you with the names and numbers of rental agencies in the area if you need to make arrangements for the van or car rental before you arrive in Mississippi.

III. Work

These are the many exciting opportunities that are provided for your volunteer group.

- Roof Repair or Replacement.
- Construction of Wheel Chair Ramps and Porches.
- Install Carpets, Vinyl Flooring, or Wood Flooring.
- Unloading and Sorting Cans for the Food Pantry.
- Sorting, Hanging, and Sizing Clothes at the Thrift Store.
- Landscaping: Planting Trees, Flowers, Trimming, Replenish Mulch, Cutting Grass, and Picking up Trash.
- Exterior Cleaning and Organizing.
- Interior Cleaning and Organizing for the Elderly and Disabled.
- Interior and Exterior Painting.
- Replacing and Repairing Windows.
- Other: _____

